



**MEETING POSTING  
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

**Board of Water Commissioners**

**May 14, 2025**

Board/Committee Name

Date of Notice

**183 Worcester St, West Boylston**

**WBWD OFFICE**

Meeting Place

Conference Rm. No.

**May 19, 2025**

**Monday 4:30 p.m.**

*Robert Bryngelson*

Date/Time of Meeting

Clerk of Board or Bd. Member Signature

Meeting canceled/Postponed to: \_\_\_\_\_

Date of cancellation/Postponement \_\_\_\_\_



**Agenda**

- 4:30 PM      CONVENE MEETING**
- 4:30 PM      60 Woodland Street Water Bill Abatement Request**
- 4:40 PM      SUPERINTENDENT'S REPORT – Mike Coveney; Updates on repairs, maintenance and issues of wells, properties and equipment; updates on system repairs/maintenance/issues.**
- 5:00 PM      OLD BUSINESS - Lee Street Water Main & Booster Pump replacement construction update**
- 5:15 P.M.    TREASURER'S REPORT – Review of Profit & Loss, Balance Sheet and Water Income**
- 5:25 P.M.    NEW BUSINESS – Review of Proposed Fiscal Year 2026 Budget and Vote**
- 5:55 P.M.    READING/APPROVAL OF MINUTES – April 14, 2025 and May 5, 2025 meeting minutes reading and approval**
- 6:00 P.M.    FUTURE AGENDA ITEMS**
- 6:05 P.M.    CLOSE MEETING**



# The West Boylston Water District

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**Meeting Date and Time:** Monday May 19, 2025; 5:00pm

**Members Present:** Stanley Szczurko Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard, Stephen Muscente

**Also Present:** Michael Coveney, Lori Renzoni

Mr. Szczurko called the meeting to order at 4:34 and notified the participants that the meeting would be audio recorded.

**ITEM 1: Customer Abatement Request- Passed over.**

**ITEM 2: Superintendent's Report**

- 1.) No further questions or comments.
- 2.) Could take month plus for approval.
- 3.) No further questions or comments.
- 4.) Extensive advertising done to notify area of construction. Mr. Muscente asked whether area residents had concerns- Mr. Coveney assured area residents that they will have full access. Mr. Coveney also clarified that Holden police is aware and have posted on social media.

**ITEM 3: OLD BUSINESS-**

**Lee Street Water Main Replacement-** Contracts are signed and contractor is ready to get started

**Pleasant Valley Manganese-** Samples being taken; all below the .2 actionable levels but detectable.

**ITEM 4: TREASURER'S REPORT**

Treasurer Heather Isaacs reviewed the Water Use Charges Revenues, Profit & Loss and Balance sheet through April 30, 2025. No further questions or comments on these schedules.

**Proposed FY26 Budget -** Mrs. Isaacs presented the proposed Fiscal Year 2026 budget. Mr. Muscente had Mrs. Isaacs break down the income accounts; Mrs. Isaacs explained that water use charges increased by 5%, new construction estimates included a conservative five new service charges separately from water use charges. Mr. LaMountain had Mrs. Isaacs clarify that the revenues are gross numbers.

Mr. Muscente expressed concern over the overtime labor expenses not being sufficient -Mrs. Isaacs explained how she calculates the expected payroll expense between the four eligible employees including emergency servicing and double time, weekend on-call wages. No changes made.

Discussion over adding a part time administrative position. Mr. Szczurko recommended adding benefits. Mr. Coveney advised that with 20 hours, the position would have to offer benefits according to our hiring policy. Mrs. Isaacs will increase benefits expense line items.

Further review of remaining expense items yielded one change to new vehicle allowance expense.

Mr. Muscente moved to accept the proposed budget with the two changes, Mr. Bryngelson seconded the motion; all voted in favor to approve.

### ITEM 5: FY26 Warrant

Discussion around Warrant Article #8 being unnecessary; Mrs. Isaacs recommended removing; after discussion, the Board decided keep the article as is.

Mr. Mard moved to accept the FY26 Warrant articles; Mr. Bryngelson seconded the motion; all voted in favor accept draft warrant.

### ITEM 6: Approval of Meeting Minutes

Mr. LaMountain motioned to approve the April 14, 2025 meeting minutes as presented, Mr. Muscente seconded the motion; all voted in favor, motion carried.

Mr. LaMountain motioned to approve the May 5, 2025 meeting minutes as presented, Mr. Bryngelson seconded the motion; all voted in favor, motion carried.

### ITEM 7: Future Agenda Items- None presented






Mr. Muscente made a motion to adjourn; Mr. Bryngelson seconded the motion; all voted in favor. Motion carried. Mr. Szczurko adjourned the meeting at 6:00pm. Next meeting scheduled for June 9, 2025 at 5:30pm; Annual Meeting scheduled for June, 9 2025 at 6pm.

## Meeting Minutes of the West Boylston Water District

May 19, 2025

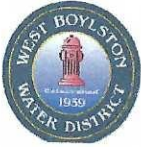
**Members Present:** Stanley Szczurko, Jr., Robert Bryngelson, Jr., James LaMountain, Michael Mard, Stephen Muscente

Date of Approval: September 15, 2025

W.B. Water District  
Monthly Water Charges  
FY25

	FY25			FY24					
	FY25 Actual	FY25 Budget	variance	months	AR Balance	FY24 Actual	FY24 Budget	variance	AR Balance
Jul-24	208,865.84	205,500.00	3,365.84	April, May, June	\$98,000.00	200,980.72	198,000.00	2,980.72	\$109,000.00
Aug-24	185,140.77	181,000.00	4,140.77	May, June, July	\$118,000.00	171,457.18	180,000.00	-8,542.82	\$99,000.00
Sep-24	174,225.16	185,500.00	-10,774.84	June, July, Aug	\$114,000.00	162,924.35	192,000.00	-29,075.65	\$110,000.00
Oct-24	246,638.02	220,000.00	26,638.02	July, Aug, Sept	\$117,000.00	202,868.10	268,000.00	-65,131.90	\$113,000.00
Nov-24	179,039.31	185,000.00	-5,960.69	Aug, Sept, Oct	\$132,000.00	171,398.56	134,000.00	37,398.56	\$102,000.00
Dec-24	162,220.50	143,500.00	18,720.50	Sept, Oct, Nov	\$108,000.00	135,808.17	132,000.00	3,808.17	\$105,000.00
Jan-25	190,839.08	173,500.00	17,339.08	Oct, Nov, Dec	\$111,000.00	167,177.56	155,000.00	12,177.56	\$117,000.00
Feb-25	143,843.27	132,500.00	11,343.27	Nov, Dec, Jan	\$123,000.00	128,119.11	123,000.00	5,119.11	\$113,000.00
Mar-25	145,825.79	124,500.00	21,325.79	Dec, Jan, Feb	\$106,000.00	121,335.98	118,000.00	3,335.98	\$84,000.00
Apr-25	176,439.58	165,500.00	10,939.58	Jan, Feb, Mar	\$117,000.00	163,211.54	155,000.00	8,211.54	\$99,000.00
May-25		137,500.00		Feb, Mar, April		129,675.04	116,000.00	13,675.04	\$85,000.00
Jun-25		144,000.00		Mar, April, May		137,720.80	129,000.00	7,836.74	
Totals	1,813,077.32	1,998,000.00	97,077.32			1,892,677.11	1,900,000.00	-8,206.95	



## West Boylston Water District

To: Board of Water Commissioners  
From: Michael Coveney  
Date: 5/19/2025  
Re: Superintendents Report

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1.) 2025 Project Update:

1. Gates Brook Place – 80 Units West Boylston St & Pierce St – Still under review with other Town Boards and we will continue to monitor this progress. Final plans are nearing completion according to engineer.
2. CSX Railroad – Beaman St & Hartwell St RR Bridges to be raised – Plans have been submitted to MassDOT for review and approval.
3. Shrewsbury St/Hartwell St commercial buildings development – McCarty Construction has started the site work for this project and the owner has paid the 1-inch water connection fees for the two, contractor garage rental buildings.

2.) 2025 Sanitary Survey: MassDEP started the survey on March 18 and continued March 27 with both Bob Bostwick and Alex Wahlstrom from MassDEP. We are still working with them to complete any minor outstanding items such as chemical tank labeling, screening of vent pipes, updating emergency contact lists and revising operations and maintenance manuals. The official Sanitary Survey report will be submitted to the District after the official review at MassDEP.

3.) Service & Distribution: We have been working with our excavation contractor to finish several jobs that were incomplete over the winter. This includes paving the Maplewood Ave, Steve's Pizza and Bowen St water break areas, replacing/repairing water services that were put on hold over the winter.

4.) Lee St Project: Haluch Water Contracting has mobilized their equipment and delivered the water main pipe to Lee St. They plan to have a crew here this week to start layout of the water main, install erosion control barriers and traffic signage. It is possible that they may start laying some pipes this week. A pre-construction meeting was held on site last week with many of the Town Departments attending this meeting to ask questions and get the schedule.

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# West Boylston Water-Profit & Loss Budget vs. Actual

July 2024 through April 2025

Accrual Basis

Ordinary Income/Expense	Jul '24 - Apr 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4175 · Interest Charges	10,012.07	5,200.00	4,812.07	192.5%
4250 · Water Charges & Services				
4251 · Worcester Corporate Water Charg	-4,522.72	0.00	-4,522.72	100.0%
4250 · Water Charges & Services - Other	1,813,332.64	1,710,000.00	103,332.64	106.0%
<b>Total 4250 · Water Charges &amp; Services</b>	<b>1,808,809.92</b>	<b>1,710,000.00</b>	<b>98,809.92</b>	<b>105.8%</b>
4260 · User Fee	92,500.00	24,000.00	68,500.00	385.4%
4261 · Back Flow	6,540.00	12,750.00	-6,210.00	51.3%
4262 · Fire Line	24,396.93	22,162.00	2,234.93	110.1%
4270 · Merchandise & Jobbing	0.00	0.00	0.00	0.0%
4275 · Meters	6,086.67	1,500.00	4,586.67	405.8%
4320 · Rental Income	128,746.70	123,239.34	5,507.36	104.5%
4820 · Investment Income				
4821 · Net investment income	31,586.63	0.00	31,586.63	100.0%
4820 · Investment Income - Other	42,779.71	28,400.00	14,379.71	150.6%
<b>Total 4820 · Investment Income</b>	<b>74,366.34</b>	<b>28,400.00</b>	<b>45,966.34</b>	<b>261.9%</b>
4840 · Miscellaneous Revenue	12,758.70	6,104.16	6,654.54	209.0%
<b>Total Income</b>	<b>2,164,217.33</b>	<b>1,933,355.50</b>	<b>230,861.83</b>	<b>111.9%</b>
<b>Cost of Goods Sold</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>2,164,217.33</b>	<b>1,933,355.50</b>	<b>230,861.83</b>	<b>111.9%</b>
<b>Expense</b>				
10009 · Bank Service Charges	15.00			
5000 · Operation & Maintenance				
5130A · Salaries & Employee Benefits				
5130 · Admin & Salaries				
5143 · Overtime Wages	36,632.75	22,015.00	14,617.75	166.4%
5130 · Admin & Salaries - Other	320,155.51	319,591.47	564.04	100.2%
<b>Total 5130 · Admin &amp; Salaries</b>	<b>356,788.26</b>	<b>341,606.47</b>	<b>15,181.79</b>	<b>104.4%</b>
5131 · Superintendent's Salary	99,796.80	98,766.48	1,030.32	101.0%
5132 · Commissioners Salaries	2,500.00	2,500.00	0.00	100.0%
5133 · Moderator Salary	0.00	0.00	0.00	0.0%
5134 · Payroll Processing Expense	1,574.92	1,550.00	24.92	101.6%
5135 · Worcester Retirement System	107,828.00	107,828.00	0.00	100.0%
5136A · Health Insurance				
5136 · Employee's	81,484.50	87,328.33	-5,843.83	93.3%
5137 · Retiree's	12,584.24	11,906.67	677.57	105.7%
5136A · Health Insurance - Other	0.00	0.00	0.00	0.0%
<b>Total 5136A · Health Insurance</b>	<b>94,068.74</b>	<b>99,235.00</b>	<b>-5,166.26</b>	<b>94.8%</b>
5138 · Life Insurance	507.60	540.00	-32.40	94.0%
5139 · Uniforms	1,711.09	4,545.00	-2,833.91	37.6%
5140 · Workers' Comp Insurance	9,318.00	9,027.00	291.00	103.2%
5141 · Employee Training	3,513.00	5,000.00	-1,487.00	70.3%
5142 · Payroll Taxes	6,962.73	6,250.00	712.73	111.4%
5130A · Salaries & Employee Benefits - Other	125.00	0.00	125.00	100.0%
<b>Total 5130A · Salaries &amp; Employee Benefits</b>	<b>684,694.14</b>	<b>676,847.95</b>	<b>7,846.19</b>	<b>101.2%</b>
5210 · Heating	6,673.82	7,335.00	-661.18	91.0%
5215 · Telephone	9,213.77	9,251.66	-37.89	99.6%

Accrual Basis

# West Boylston Water-Profit & Loss Budget vs. Actual

July 2024 through April 2025

	Jul '24 - Apr 25	Budget	\$ Over Budget	% of Budget
5220 · Electricity				
5221 · Beaman Street	99.41	125.00	-25.59	79.5%
5222 · Lawrence Street	527.31	250.00	277.31	210.9%
5223 · Lee Street	19,020.83	18,200.00	820.83	104.5%
5224 · Prospect Street	91.49	125.00	-33.51	73.2%
5225 · Temple Street	13,165.37	17,400.00	-4,234.63	75.7%
5226 · Thomas Street	16,303.42	20,625.00	-4,321.58	79.0%
5227 · West Boylston Street	12,601.42	14,650.00	-2,048.58	86.0%
5228 · Western Avenue	2,949.21	3,750.00	-800.79	78.6%
5229 · Worcester Street	1,685.78	2,050.00	-364.22	82.2%
5229A · Laurel Street	1,363.36	2,475.00	-1,111.64	55.1%
Total 5220 · Electricity	67,807.60	79,650.00	-11,842.40	85.1%
5230 · Legal & Accounting				
5231 · Audit Expenses	0.00	13,500.00	-13,500.00	0.0%
5232 · Accounting Expense	5,360.00	4,300.00	1,060.00	124.7%
5233 · Legal Expense	240.00	20,850.00	-20,610.00	1.2%
5234 · Consulting Expense	13,847.50	83,350.00	-69,502.50	16.6%
Total 5230 · Legal & Accounting	19,447.50	122,000.00	-102,552.50	15.9%
5240 · Auto & Truck Expense				
5241 · Gasoline & Oil	9,871.31	15,000.00	-5,128.69	65.8%
5242 · Repairs & Maintenance	4,813.36	8,300.00	-3,486.64	58.0%
5240 · Auto & Truck Expense - Other	55,336.96	60,000.00	-4,663.04	92.2%
Total 5240 · Auto & Truck Expense	70,021.63	83,300.00	-13,278.37	84.1%
5300 · Property and Liability Insurance	27,937.00	29,066.00	-1,129.00	96.1%
5420 · Office Expense				
5421 · Office Supplies	2,209.02	2,920.00	-710.98	75.7%
5422 · Postage	5,785.00	6,150.00	-365.00	94.1%
5420 · Office Expense - Other	0.00	0.00	0.00	0.0%
Total 5420 · Office Expense	7,994.02	9,070.00	-1,075.98	88.1%
5423 · Computer/Tech	16,743.70	20,300.00	-3,556.30	82.5%
5430 · Pump Station Supplies	3,130.69	5,000.00	-1,869.31	62.6%
5435 · Water Quality Control Expense	8,042.00	12,500.00	-4,458.00	64.3%
5440 · Water Treatment Chemicals	74,865.03	66,500.00	8,365.03	112.6%
5500 · Tools	2,112.09	3,320.00	-1,207.91	63.6%
5600 · Repairs & Maintenance				
5601 · Equipment Repairs	13,926.35	20,800.00	-6,873.65	67.0%
5602 · Facility Repairs	6,975.39	20,800.00	-13,824.61	33.5%
Total 5600 · Repairs & Maintenance	20,901.74	41,600.00	-20,698.26	50.2%
5625 · Property Maintenance	7,975.10	20,800.00	-12,824.90	38.3%
5790 · State & District Expense	13,710.76	14,583.33	-872.57	94.0%
5791 · GIS Projects	3,276.00	3,500.00	-224.00	93.6%
5795 · DEP Primacy Fees	2,016.04	2,009.00	7.04	100.4%
5840 · Serv & Distr. Improve.	139,307.68	125,000.00	14,307.68	111.4%
5950 · District Improvements	15,407.16	41,666.68	-26,259.52	37.0%
Total 5000 · Operation & Maintenance	1,201,277.47	1,373,299.62	-172,022.15	87.5%
Total Expense	1,201,292.47	1,373,299.62	-172,007.15	87.5%
Net Ordinary Income	962,924.86	560,055.88	402,868.98	171.9%
Other Income/Expense	-175,044.38	-175,490.11	445.73	99.7%
Net Income	787,880.48	384,565.77	403,314.71	204.9%

# West Boylston Water District

## Balance Sheet

As of April 30, 2025

	Apr 30, 25
1931 · Water Services	20,376.00
1937 · Compressor	10,900.00
1939 · Pump Station Spare Motors	29,440.00
1940 · Crescent Street Water Main	308,605.38
1941 · Laurel St Water Main/8" DI upgr	524,162.98
1942 · Laurel Street Pump Station	405,918.94
1945 · SCADA System	321,779.30
1946 · Radio Read Meters	519,236.64
1947 · Water Quality Meters	10,350.96
1948 · Building Improvements	
1948A · Worcester St Office Renovations	256,683.75
1948 · Building Improvements - Other	27,989.00
Total 1948 · Building Improvements	284,672.75
1951 · Stockwell Rd Tank Hatches	16,500.00
1952 · Stockwell Rd Vent	8,900.00
1953 · Stockwell Rd Tank Ladder	14,900.00
1954 · Pleasant Valley Master Meter	7,210.22
1955 · Furn & Fixtures	1,164.49
1900 · Property, Plant & Equipment - Other	104,651.02
Total 1900 · Property, Plant & Equipment	17,776,948.22
1950 · Accumulated Depreciation	-3,759,382.76
Total 1998 · Capital Assets - Depreciable	14,017,565.46
1999 · Capital Assets - Nondepreciable	
1859 · CIP - Lee Street Water Main	42,200.00
1857 · CIP-Oakdale H2O Treatment Plant	82,105.00
1949 · Land	7,000.00
Total 1999 · Capital Assets - Nondepreciable	131,305.00
Total Fixed Assets	14,148,870.46
Other Assets	
2860 · Deferred Outflows of Resources	191,615.00
Total Other Assets	191,615.00
<b>TOTAL ASSETS</b>	<b>18,921,657.48</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	38,908.05
Other Current Liabilities	
2100 · Payroll Withholdings	
2172 Vision Insurance Witheld	-8.10
2140 · County Retirement Withheld	1.00
2150 · Health Insurance Withheld	-484.60
2170 · Altus Dental Withheld	302.66
2171 · Payroll Withholding/Colonial Li	478.69
Total 2100 · Payroll Withholdings	289.65
2430 · Accrued Vacation Pay	23,529.34
Total Other Current Liabilities	23,818.99
Total Current Liabilities	62,727.04
Long Term Liabilities	
1750 · Deferred Inflows of Resources	66,887.00
2600 · N/P - DEP (SRF Funding)	
2645 Oakdale WTP Loan SRF	7,902,035.01
2640 SRF North Main Street Loan	1,468,243.35
2620 · N/P - DEP for SCADA	5,497.66
2625 · N/P - Dep for Laurel Street #1	60,540.01
2630 · N/P - DEP for Laurel St Pump #2	52,931.64

# West Boylston Water District

## Balance Sheet

As of April 30, 2025

	Apr 30, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Cash-Checking & Savings	
1048 Unibank Depository Savings	1,185,515.63
1030 · Banknorth - Vendor Acct	-1,985.19
1031 · Banknorth - Depository Acct.	
1032 · Banknorth - Money Market	156,887.28
1050 · Clinton Savings Capital Account	589,146.11
1047 · UniBank Online Collections Acct	201,355.05
	41,332.24
<b>Total 1000 · Cash-Checking &amp; Savings</b>	2,172,251.12
1025 · Cash on Hand	
	125.00
<b>Total Checking/Savings</b>	2,172,376.12
<b>Accounts Receivable</b>	
1201 · User Charges	
1200 · Accounts Receivable	103,958.02
1210 · Acct Receivable-Unbilled Water	370,000.00
1220 · Accts Receivable - Rent	-62,294.84
1225 · Backflow AR	-225.00
<b>Total 1201 · User Charges</b>	411,438.18
<b>Total Accounts Receivable</b>	411,438.18
<b>Other Current Assets</b>	
1159 · Investments	
1160 · Bartholomew - Reserve Fund	432,955.13
1165 · Bartholomew -Stabilization Fund	1,559,672.21
<b>Total 1159 · Investments</b>	1,992,627.34
1499 · Undeposited Funds	
	4,730.38
<b>Total Other Current Assets</b>	1,997,357.72
<b>Total Current Assets</b>	4,581,172.02
<b>Fixed Assets</b>	
1998 · Capital Assets - Depreciable	
1900 · Property, Plant & Equipment	
1958 · Oakdale Water Treatment Plant	8,828,823.84
1957 · Pleasant Valley Well #2	653,051.05
1956 · Lawrence Tank #1 Rehab	223,803.45
1980 · Oakdale Tank	
1981 · Oakdale Tank Dome Repair	24,900.00
1938 · Oakdale Tank Infrastruc. Alarm	9,900.00
1936 · Oakdale Tank Exterior Ladder	14,500.00
1935 · Oakdale Tank Rehab	148,119.80
<b>Total 1980 · Oakdale Tank</b>	197,419.80
1901 · Home Connection Pipes	19,365.47
1902 · Curb Stops	42,745.12
1903 · Corporations	41,720.00
1905 · Office Equipment	5,756.17
1907 · Machinery & Equipment	77,148.81
1910 · Motor Vehicles	255,178.81
1915 · Water Mains	3,926,108.92
1916 · Valves	27,573.77
1917 · Hydrants	221,118.28
1918 · Pump Stations	542,514.73
1920 · Water tanks	
1921 · Tank Roads	54,968.53
1920 · Water tanks - Other	9,396.00
<b>Total 1920 · Water tanks</b>	64,364.53
1930 · Water Services (sewer related)	61,486.79

12:56 PM

09/16/25

Accrual Basis

**West Boylston Water District**  
**Balance Sheet**  
As of April 30, 2025

	Apr 30, 25
Total 2600 · N/P - DEP (SRF Funding)	9,489,247.67
2800 · Other Post Employment Benefits	1,080,197.00
2850 · Net Pension Liability	1,079,795.00
Total Long Term Liabilities	11,716,126.67
Total Liabilities	11,778,853.71
Equity	
3301 · Reserved for Wells/Cap. Project	535,328.84
3775 · Investment in PP&E-District	3,874,289.86
3900 · Retained Earnings	1,945,304.59
Net Income	787,880.48
Total Equity	7,142,803.77
TOTAL LIABILITIES & EQUITY	18,921,657.48

WARRANT  
FOR THE  
ANNUAL MEETING  
OF THE  
WEST BOYLSTON WATER DISTRICT  
OF  
WEST BOYLSTON, MASSACHUSETTS

MONDAY JUNE 9, 2025

Worcester, ss.

To the District Clerk of the West Boylston Water District of West Boylston, Massachusetts,  
in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are directed to notify the inhabitants of the West Boylston Water District of West Boylston, qualified to vote in elections and District affairs, to meet at the West Boylston Water District, 183 Worcester Street, West Boylston, in such District, on Monday the ninth (9th) day of June in the year of 2025 at 6:00 p.m., then and there to act on the following articles:

ARTICLE 1: To elect the following District Officers:

- (A) Moderator for one year
- (B) District clerk for one year

ARTICLE 2: To hear the report of the officers of the District and to act thereon.

ARTICLE 3: To see if the District will vote to transfer from any unexpended balances from the Fiscal Year 2025 appropriations or other available funds to Fiscal Year 2026 appropriation accounts or take any action in relation thereto.

ARTICLE 4: To see if the District will vote to raise and appropriate a sum of money for the District's maintenance and operating expenses budget for Fiscal Year 2025, beginning July 1, 2025 and ending June 30, 2026, or take any action relative thereto.

ARTICLE 5: To see if the District will vote to authorize the District Treasurer, with approval of the Board of Water Commissioners, to borrow money from time to time in anticipation of the revenue of Fiscal Year 2026, beginning July 1, 2025 and ending June 30, 2026, in accordance with General Laws Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws Chapter 44, Section 17, or any other authority available to the District, and to authorize the District Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2026 pursuant to General Laws Chapter 44, Section 53F, or take any action relative thereto.

ARTICLE 6: To see if the District will vote, pursuant to General Laws Chapter 40, Section 5C, to raise and appropriate or transfer from available funds, a sum of money not to exceed five percent of receipts from rates and services of the fiscal year preceding, to the Reserve Fund said fund to provide for extraordinary or unforeseen expenditures; provided, however, that the District Treasurer shall make transfers from the Reserve Fund only by vote of the Board of Water Commissioners, or take any action relative thereto.

ARTICLE 7: To see if the District will vote, pursuant to General Laws Chapter 40, Section 5B, to raise and appropriate or transfer from available funds a sum of money not to exceed ten percent of the receipts from rates and services of the fiscal year preceding, to the Stabilization Fund, to be used, upon further appropriation, for any lawful purpose, or take any action relative thereto.


ARTICLE 8: To see if the District will vote to transfer from certified free cash, a sum of money, and appropriate said sum for the purpose of capital improvements to the District's infrastructure as voted on by the Board of Water Commissioners, or take any action relative thereto.

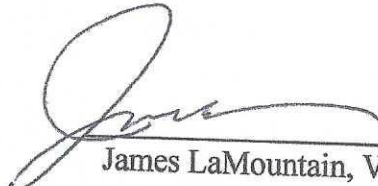
And you are to serve this Warrant by posting an attested copy thereof at the Water District Office, Post Office, West Boylston Town Offices, Beaman Memorial Library, Pruneau's Barber Shop and in place of the meeting, seven days at least before time of holding said meeting.


Hereof, fail not, and make do of the Warrant with your doings thereon to the Board of Water Commissioners at the time and place of the meeting as aforesaid.

Given under our hands this 19<sup>th</sup> day of May in the year Two Thousand and Twenty-Five.

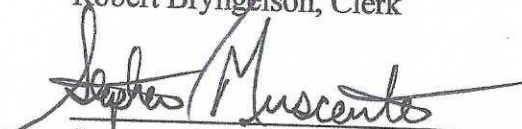
Respectfully submitted,

  
Stanley Szczurko, Chairman


  
James LaMountain, Vice-Chair

  
Robert Bryngelson, Clerk

  
Michael Mard

  
Stephen Muscente

I hereby certify that I have posted a true attest copy of this Warrant in the places specified in the Warrant this 30<sup>th</sup> Day of May 2025.

  
Robert Bryngelson, Clerk  
West Boylston Water District

Water District Office \_\_\_\_\_  
Town Offices \_\_\_\_\_  
Post Office \_\_\_\_\_  
Beaman Library \_\_\_\_\_  
Pruneau's Barber Shop \_\_\_\_\_

**WEST BOYLSTON WATER DISTRICT**  
**Proposed FY '26 BUDGET**

Account	Detail	FY '25 Budget	FY '25 Estimate	+/- to Budget	FY '26 Proposed
4175	Interest Charges	6,000	12,015	6,015	8,000
4250	Water Charges	1,995,000	2,098,684	103,684	2,205,000
4260	User and Connection Fees	40,000	108,500	68,500	40,000
4261	Back Flow	12,750	12,240	(510)	12,750
4262	Fire Line	24,812	27,247	2,435	27,212
4270	Merchandising & Jobbing	-	-	-	-
4275	Meters	2,500	7,087	4,587	2,500
4320	Rental Income	148,109	154,747	6,638	164,937
4820	Investment Income	35,000	92,342	57,342	50,000
4840	Misc Revenue	7,325	21,525	14,200	7,925
	Total Revenues	2,271,496	2,534,387	262,891	2,518,324
5130	Admin & Salaries	377,699	365,758	(11,941)	416,188
5143	Overtime Wages	26,418	40,512	14,094	37,452
5131	Superintendent's Salary	116,724	112,858	(3,866)	120,089
5132	Commissioners Salaries	5,000	5,000	-	5,000
5133	Moderator Salary	150	150	-	150
5134	Payroll Process Expense	1,850	1,875	25	1,950
5135	Worcester Retirement System	107,828	107,828	-	118,614
5136	Insurance - Employee	104,794	97,781	(7,013)	118,910
5137	Insurance - Retiree	14,288	15,408	1,120	18,215
5138	Life Insurance	648	778	130	648
5139	Uniforms	5,000	1,911	(3,089)	5,000
5140	Workers' Comp Insurance	9,027	9,318	291	9,998
5141	Employee Training	6,000	3,813	(2,187)	6,000
5142	Payroll Taxes	7,500	8,263	763	8,500
5200	Bank Service Charges	-	-	-	-
5210	Heating	7,500	7,074	(426)	8,000
5215	Telephone & Telemetry	11,102	11,214	112	11,102
5220	Electricity:				
5221	Beaman Street	150	120	(30)	150
5222	Lawrence Street	300	665	365	750
5223	Lee Street	22,000	23,208	1,208	25,000
5224	Prospect Street	150	112	(38)	150
5225	Temple Street	20,000	15,569	(4,431)	20,000
5226	Thomas Street	25,000	18,607	(6,393)	22,000
5227	West Boylston Street	18,000	14,908	(3,092)	18,000
5228	Western Ave	4,500	3,517	(983)	4,500
5229	Worcester Street	2,500	2,055	(445)	2,500
5229A	Laurel Street	3,000	1,760	(1,240)	3,000

5230	Professional Services:				
5231	Audit & Actuary Expense	13,500	-	(13,500)	
5232	Accounting Expense	6,000	6,720	720	6,000
5233	Legal Expense	25,000	500	(24,500)	25,000
5234	Consulting Expense	100,000	43,847	(56,153)	100,000
5240	Vehicle Expense:	60,000	55,337	(4,663)	80,000
5241	Gas & Oil	18,000	12,427	(5,573)	18,000
5242	Repairs	10,000	5,091	(4,909)	10,000
5300	Property & Liability Insurance	29,066	27,937	(1,129)	26,153
5420	Office Expense:				
5421	Office Supplies	3,500	2,709	(791)	3,500
5422	Postage	7,250	6,685	(565)	7,500
5423	Computer/Tech	24,350	18,744	(5,606)	24,850
5430	Pump Station Supplies	6,000	4,584	(1,416)	6,000
5435	Water Quality Control Exp	15,000	9,342	(5,658)	15,000
5440	Water Treatment Chemicals	80,000	89,865	9,865	90,000
5500	Tools	4,000	2,505	(1,495)	4,000
5600	Repairs & Maintenance:				
5601	Equipment Repairs	25,000	15,797	(9,203)	25,000
5602	Facility Repairs	25,000	7,975	(17,025)	25,000
5625	Property Maintenance	25,000	9,975	(15,025)	25,000
5780	Misc Expense	-	-	-	-
5790	State & District Expense	17,500	13,810	(3,690)	17,500
5791	GIS Program	3,500	6,696	3,196	3,500
5795	DEP Primacy Fee	2,009	2,016	7	1,868
5840	Service & Distribution Expense	150,000	155,231	5,231	160,000
5950	District Improvements-Other	50,000	14,920	(35,080)	50,000
8000	SRF Interest Expense	175,490	175,044	(446)	162,162
	SRF Principal Payments	437,795	426,996	(10,799)	424,185
	Total Expenses	2,210,087	1,984,815	(225,272)	2,292,083

West Boylston Water  
Proposed Payroll FY26

2.50% step increase
2.00% COLA
4.50%

2,000  
2,080

Lori 38hr. Week + 2hours/month for meetings  
Crew 40hr. Week

	Yrs	current rates	increase	Proposed	Reg	OT	Estimated Three on	Longevity	Total
Mike Coveney (Jan-2001)	25	113,224	2.00%	115,489	115,489			1,600	117,089
Rob Lopez (Oct-2002)	23	38.81	2.00%	39.59	82,339	11,579	15,726	1,400	111,045
Joseph Carlson (June-2004)	22	36.07	2.00%	36.79	76,526	10,761	14,959	1,300	103,546
Lori Renzoni (Oct-2014)	11	32.76	4.50%	34.23	68,468			200	68,668
Anthony DiPietro (Apr-2018)	8	26.97	4.50%	28.18	58,622	8,244	12,594		79,460
Collin McKee (Nov 2023)	2	22.47	4.50%	23.48	48,841	6,868			55,709
Part-time Admin Staff	0	N/A		25.00	26,000				26,000
Vacation Buyback (Estimated)					9,212				9,212
Totals (excluding Mike)					370,009	37,452	43,279	2,900	453,640

Reg+Call+Lng 416,188

Reached Max Pay Grade  
Proposed for Discussion